

Information for Authors

The Forum welcomes submissions from currently enrolled or recently graduated students at Cal Poly. Submissions must be historical in nature and may be emailed as an attachment to **calpolyforum@gmail.com** in accordance with the stated requirements and procedures established at the beginning of the academic year. The following summary explains this publication's policies.

Editorial Procedure: All submissions are read and evaluated by a panel of editors using a double-blind review system. All decisions ultimately rest with the Executive Editor and the faculty advisor based upon the needs of the journal. The editors may request revisions and, where appropriate, reserve the right to make adjustments to the text. The Executive Editor also reserves the right to publish any work that is submitted to The Forum, unless the author chooses to rescind their submission and notifies The Forum before publication.

Style: All submissions should follow the latest version of Chicago Manual of Style (Turabian) and cite all sources using footnotes. Papers should also include a complete bibliography of all cited works.

Recency: All papers must have been written no later than one year prior to their submission.

Recommendation: All students looking to submit their work must first have the professor for which the paper was written fill out a recommendation form. The Executive Editor reserves the right to waive this requirement depending upon the needs of the journal.